

TOWN OF KIRKWOOD
Town Board Meeting Agenda
February 7, 2023

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES: January 3, 2023 Organizational Town Board Meeting

PUBLIC PARTICIPATION:

COMMUNICATIONS:

COMMITTEE REPORTS:

	<u>Chair</u>	<u>Members</u>
Beautification Committee	Patricia A. Griffin	Sandy Wasson
Bldg. Dept/Code	Robert F. Weingartner	Lewis C. Grubham
Bldgs./Cemeteries	John A. Finch, Jr.	William J. Diffendorf, Jr.
Dog Control	Katie M. Legg	Robert F. Weingartner
Employment Discrimination/ Harassment	Robert F. Weingartner	John A. Finch, Jr.
Enviro. Protection	John Mastronardi	Sandy Wasson
Fire	Lewis C. Grubham	Robert H. McKertich
Highway/Public Works	Co-Chair John A. Finch, Jr.	William J. Diffendorf, Jr.
	Co-Chair Lewis C. Grubham	William J. Diffendorf, Jr.
Insurance, Town	Robert F. Weingartner	Katie M. Legg
Inventory	Katie M. Legg	Robert F. Weingartner
Lighting Dist.	William J. Diffendorf, Jr.	
Negotiations	Robert H. McKertich	Lewis C. Grubham
Parks	Lewis C. Grubham	John A. Finch, Jr.
Personnel/Benefits	Lewis C. Grubham	William J. Diffendorf, Jr.
		John A. Finch, Jr.
		Mary Kay Sullivan
Planning Board	Katie M. Legg	Sandy Wasson
Property Acquisition	Lewis C. Grubham	William J. Diffendorf, Jr.
Senior Citizens	Katie M. Legg	Sandy Wasson
Sexual Harassment	Lewis C. Grubham	1 Board Member - TBD
		1 Female - TBD
Water/Sewer – Budgets/Projects	Lewis C. Grubham	John A. Finch, Jr.
		James R. Smith
		William J. Diffendorf, Jr.
Water/Sewer Department	Lewis C. Grubham	John Finch, Jr.
		James R. Smith
		William J. Diffendorf, Jr.
Youth	Katie M. Legg	Robert F. Weingartner
Zoning Board of Appeals	Katie M. Legg	Sandy Wasson

DEPUTY SUPERVISOR: Robert F. Weingartner

OLD BUSINESS:

- Resolution scheduling a Public Hearing for February 28, 2023 at 6 PM regarding the Uniform Code Update.

Motion by _____; Second _____.
 RCV: WJD _____, SMW _____, KML _____, RFW _____, LCG _____. Vote: _____.

2. Resolution, on recommendation and approval of the Code Enforcement Officer, pursuant to section 304.3 of the Mobile Home – Trailer Ordinance, authorizing the Town Clerk to issue license for the following mobile home-trailer park, such license will be for the year 2023:
 Quilty Hill Mobile Home Park, 49 Quilty Hill Road, Kirkwood, NY 13795
 Owner: Illinois Parks, LLC
 Motion by _____; Second _____.
 RCV: WJD _____, SMW _____, KML _____, RFW _____, LCG _____. Vote: _____.

3. Resolution, recommendation and approval of the Code Enforcement Officer, pursuant to section 304.3 of the Mobile Home – Trailer Ordinance, authorizing the Town Clerk to issue license for the following mobile home-trailer park, such license will be for the year 2023:
 Kirkwood Parksites, LLC, 1794 US Route 11, Kirkwood, NY 13795
 Owner: Gary N. Johnson
 Motion by _____; Second _____.
 RCV: WJD _____, SMW _____, KML _____, RFW _____, LCG _____. Vote: _____.

4. Resolution accepting the Recertification of the Record of Activities for James R. Smith, Budget Officer, PT, for the year 2023, in accordance with the attached Recertification.
 Motion by _____; Second _____.
 RCV: WJD _____, SMW _____, KML _____, RFW _____, LCG _____. Vote: _____.

5. Resolution accepting the Recertification of the Record of Activities for Karen Ferguson, Town Historian PT, for the year 2023, in accordance with the attached Recertification.
 Motion by _____; Second _____.
 RCV: WJD _____, SMW _____, KML _____, RFW _____, LCG _____. Vote: _____.

6. Resolution amending Resolution # 12:23 from the January 3, 2023 Organizational Town Board Meeting, correcting the hourly salary for William Tozer from \$23.83 to \$25.33 for the year 2023.
 Motion by _____; Second _____.
 RCV: WJD _____, SMW _____, KML _____, RFW _____, LCG _____. Vote: _____.

7. Resolution authorizing the Supervisor to enter into an agreement with Vieira & Associates CPAs, P.C., regarding the Town Court Audit for the year ending December 31, 2022 at a cost not to exceed \$5400, in accordance with the attached agreement.
 Motion by _____; Second _____.
 RCV: WJD _____, SMW _____, KML _____, RFW _____, LCG _____. Vote: _____.

8. Resolution ratifying a resolution authorizing advertising for Sealed Bids for the Stratmill Road Water Tank Rehabilitation project, with bids returnable February 22, 2023 at 11:00 AM, and be publicly opened and read at that time.
 Motion by _____; Second _____.
 RCV: WJD _____, SMW _____, KML _____, RFW _____, LCG _____. Vote: _____.

NEW BUSINESS:

1. Resolution accepting the Recertification of the Record of Activities for William J. Diffendorf, Jr., Safety Officer, for the year 2023, in accordance with the attached Recertification.
 Motion by _____; Second _____.
 RCV: WJD _____, SMW _____, KML _____, RFW _____, LCG _____. Vote: _____.

AUDIT AND PAYMENT OF CLAIMS:

1. Resolution authorizing the audit and payment of the following claims:
General and Highway Funds, Special Districts (Fire, Light, Water and Sewer Districts), Professional Services, Capital Projects and Reserve Funds claims # 23000022 through # 23000179 in the total amount of \$ 1,004,645.17, which includes prepaid claims as authorized by resolution adopted January 3, 2023.
Motion by _____; Second _____.
RCV: WJD _____, SMW _____, KML _____, RFW _____, LCG _____. Vote: _____.

OTHER:

1. Resolution to adjourn this meeting to conduct and Executive Session pursuant to Section 105 e collective negotiations pursuant to article 14 of the Civil Service Law.
Motion by _____; Second _____.
RCV: WJD _____, SMW _____, KML _____, RFW _____, LCG _____. Vote: _____.

ADJOURNMENT:

1. Resolution to adjourn the meeting:
Meeting adjourned at _____ P.M