

**TOWN OF KIRKWOOD  
WORK SESSION**

**May 30, 2023**

Present: Supervisor Lewis Grubham  
Councilmember William Diffendorf, Jr.  
Councilmember Katie Legg (arrived 6:12 PM)  
Councilmember Sandy Wasson  
Councilmember Robert Weingartner

Also Present: Robert McKertich, Attorney  
Kelley Diffendorf, Town Clerk  
John A. Finch Jr., Commissioner of Public Works  
Marchie Diffendorf, Planning Board Chairman

**1. Discussion – Rescind Rezoning of the Five Mile Point Speedway Site. (LCG)**

A letter from Adam Meinstein of Five Mile Point Warehouse Investors, LLC was read explaining the application to rezone the Five Mile Point Racetrack Site has been rescinded. The letter is on file in the Town Clerk’s office.

**2. Discussion/Demonstration – Upgrade Phone System. (LCG)**

Alan Blythe from CPE InterLink presented a new phone system that works over the internet (Hosted System) and continually stays current. He also discussed its many features and the savings it would provide. **Resolution.**

**3. 2023 Agreements:  
ACHIEVE  
Police Athletic League (PAL) (LCG)**

**Resolution.**

**4. Discussion – Resolution adopting the Short Environmental Assessment Form regarding “A Resolution to Acquire A Permanent Sewer and Access Easement and Right-of-Way” regarding 56 Barlow Road, Kirkwood, NY, Tax Map # 162.05-2-24, in accordance with the attached Short EAF. (LCG)**

Item #4 - #7 are in regards to the sewer line connecting Route 11 to Barlow Road. In order to approve the easements each property needs to have a short EAF completed to review the SEQR analysis then followed by a resolution.

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- 5. Discussion – Resolution to Acquire a Permanent Sewer and Access Easement and Right-of-Way, regarding 56 Barlow Road in the Town of Kirkwood, NY, Tax Map # 162.05-2-24, in accordance with the attached resolution. (LCG)**
  
- 6. Discussion – Resolution adopting the Short Environmental Assessment Form regarding “A Resolution to Acquire a Permanent Sewer and Access Easement and Right-of-Way” regarding 741 Upper Court Street in the Town of Kirkwood, NY, Tax Map # 162.05-2-34, in accordance with the attached Short EAF. (LCG)**
  
- 7. Discussion – Resolution to Acquire a Permanent Sewer and Access Easement and Right-of-Way, at 741 Upper Court Street in the Town of Kirkwood, NY, Tax Map # 162.05-2-34, in accordance with the attached resolution. (LCG)**

**8. Discussion – Water Pipe Failures. (LCG)**

Supervisor Grubham suggested that maybe a plan should be put together to start replacing the water pipes on the south end of town that run under Route 11, since three or four seem to break every year. It appears salt is corroding the copper. John Finch is going to get pricing on what it will cost to replace one, so a decision can be made if repairs should be proactively started or wait until the pipes break, which could be at inopportune times. Approximately 60 pipes need to be repaired and will be replaced with plastic piping.

**9. Discussion – Amendment to the Smoking Policy. (LCG)  
Resolution.**

**10. Discussion – Paving Krager Road - \$90,000 and Pine Camp Drive - \$46,000. (LCG)**

Pine Camp Drive will get paved and stop just before the cul-de-sac. Krager Road will get 2 inches of binder from Bevier Street all the way up to the top.

**Resolution.**

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**11. Discussion – Purchase a 7 X 14 Enclosed Trailer for the Water & Sewer Department. (JAF)**

John Finch explained a trailer such as this would be helpful during water main breaks, sewer breaks, repairs, and service, anything needed would be right there during emergency situations. It was recommended by a PESH (Public Employee Safety & Health Bureau) representative as well. It would be paid for out of the Water budget equipment line. **Resolution.**

**12. Discussion – Request from Alan Glover and Matt Loftus to attend the Southeastern New York Water Works Conference on June 8, 2023 at the Sidney American Legion, Sidney, NY, at a cost of \$50 per person. (JAF)**

These credits are needed to maintain their licenses. **Resolution.**

**Court Clerk Resignation.** Christine Cole, the PT Clerk in the Court is resigning and needs to be replaced. Councilmember Legg and Councilmember Weingartner will help conduct interviews.

**Dog Control Officer Resignation.** Cyndi French, the Dog Control Officer is resigning as June 30, 2023.

**New York State 250<sup>th</sup> Commemoration Act.** Karen Ferguson, Town Historian, explained that New York will be celebrating the 250<sup>th</sup> anniversary of the United States in 2026 and she will get more information in September as to how each town is planning for it.

**13. Audit of Claims.**

**14. Executive Session.**

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75:23  
Executive  
Session

Councilmember Diffendorf moved to adopt resolution to go into executive session to discuss collective negotiations under Public Officers Law §105(1)(e). Councilmember Weingartner seconded.

Roll Call Vote:      Councilmember Diffendorf      - yes  
                         Councilmember Wasson              - yes  
                         Councilmember Legg                      - yes  
                         Councilmember Weingartner          - yes  
                         Supervisor Grubham                      - yes

**MOTION CARRIED.**

The Board adjourned the Work Session at 6:50 PM and convened into Executive Session.