

**TOWN OF KIRKWOOD  
WORK SESSION**

**March 26, 2023**

Present: Supervisor Lewis Grubham  
Councilmember William Diffendorf, Jr.  
Councilmember Katie Legg  
Councilmember Sandy Wasson  
Councilmember Robert Weingartner

Also Present: Robert McKertich, Attorney  
Kelley Diffendorf, Town Clerk  
John A. Finch Jr., Commissioner of Public Works  
Karen Ferguson, Historian

**1. Discussion – Town of Kirkwood Bench Policy. (LCG)**

Supervisor Grubham asked the Board to review the bench policy draft so it can be discussed at the next work session.

**2. Discussion – Resolution authorizing Chad Moran to attend the Southern Tier Builders & Remodelers Association Training at the Ithaca Hilton Garden Inn, Ithaca, NY, on June 11-12, 2024, registration fee of \$125 and all reasonable expenses paid. (LCG)**

**3. Discussion – Resolution rescinding Resolution #40:24, Amending the Rules and Regulations Governing Attendance and Benefits for Town of Kirkwood Employees regarding Reimbursement Policy for Work Clothing for Department of Public Works Employees. (LCG)**

This resolution was regarding the number of t-shirts the Town provides the highway employees. The number was correct and did not need to be changed as originally thought.

**4. Discussion – Resolution to approve the 2023 Year End Budget Journal Entries, in accordance with the attached Journal Entries. (LCG)**

**5. Discussion – Resolution approving the Standard Work Day and Reporting Resolution for Elected and Appointed Officials for Julie Wyatt as Budget Officer, in accordance with the attached resolution. (LCG)**

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- 6. Discussion – Resolution authorizing John Finch to attend the 2024 Highway School, June 3-5, 2024 at Ithaca College, Ithaca, NY, at a cost not to exceed \$125. (JAF)**
- 7. Discussion – Resolution hiring Tom Henningsen as Temporary Laborer to work in the Parks Department, effective April 4, 2024 through October 4, 2024, at a rate of pay of \$16 per hour. (JAF)**

After receiving two applications, John Finch would like to hire Tom Henningsen to help Tim Finch in the Parks Department. Tom recently retired from Johnson City High School and has sports field work and mowing experience.

- 8. Audit of Claims.**